

Free Venue Rental Policy



SECTION	DATE	Approved by By-law Number:	PAGE	OF
Community Services	Sep 13, 2016	105-2016	1	1
SUBSECTION	Supersedes By-law Number: N/A		POLICY NO. CS 1-4	

Purpose

The City of Kenora does not permit the rental of its venues free of charge.

Conditions where an exception to this policy may occur are:

- a) There is a direct, demonstrated, economic partnership between the City of Kenora and the applicant requesting the free rental
- b) There is direct involvement of the City of Kenora as part of the event organizing committee.

This policy applies to the rental of all City of Kenora buildings and spaces with fees attached in accordance with the Tariff of Fees Bylaw.

The staff responsible for the operation of the facility will be empowered to use reasonable discretion in the implementation of this policy.

Disputes to this Policy

Should the applicant not be satisfied with the decision of the staff, the request can then be forwarded to the Manager of Community and Development Services for decision.

Should the applicant remain unsatisfied with the decision they must make a deputation to City Council.

All rentals deemed to be appropriate by City Council will have the rental fee transferred from the Council Budget to the appropriate operating revenue budget upon Council approval.